College Budget Officers Meeting February 15, 2018

Procurement Modernization Update (Michael Eismeier, Jim Newman, Procurement Director)

- Road Map
  - Implement an e Procurement Solution
  - Capture detailed and improved spend data
  - Establish ongoing campus training outreach programs
- Meeting with departments to get a comprehensive look at how to streamline.
- Policy, rules, etc. need to be clarified to entire community.
- P Cards are not being taken away.

Susanne Anacker (Colleen Auburger and Susanne Annacker, Director for Management Advisory Services)

- Susanne and her office will manage all audits on campus: audit prep, entrance and exit meetings, etc.
- Will provide assistance and oversight: evaluate internal controls, evaluate policies and procedures.

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BPM Updates (Dylan Baker, Dan Ramia)

- New feature that allows download of spreadsheet that will be used to upload data into BPM.
- Jeff will be uploading VPR’s commitments, just as Dylan is with Provost Commitments.
- Instead of a tracking sheet, Dylan will be able to upload summer/winter revenue and commitments himself.
- Any Future budget amendment must be in by February 22nd, if afterwards, FY2019 will be done in working budget.
- Trainings will be available in March/April.

  Phase 1 close-April 13th.
  Phase 2 will open April 19th.

Announcements (Cynthia Hale)

- Update on HR: Working to change responsiveness.
- Campus will be moving forward to replace SIS & PHR.
- Tambellini’s report is still pending, not clear what product will be selected yet.
- Ann Holmes: Sick Leave mandated by law. 5-6 days a year of paid sick leave for every worker.
- Budget Cuts-Waiting on clarity from Paul.