College Budget Officers Meeting October 11, 2018

• **Shell Shop Procurement Update (Jenna Kennings, Michael Eismeier, Jim Newman)**
  o Kick-Offs will take place in waves beginning October 17.
  o Process:
    ➢ Shoppers select items for shopping cart.
    ➢ Requesters finalize shopping carts/account allocations.
    ➢ Approvers will approve the shopping carts and submit final order.
  o Final go-live will be in place by Summer 2019.

• **Updates from OES (Andrew Leighton)**
  o Fall 2019 implementation for program.
  o Academic Course Budgeting - new system that is easier to learn
  o Straightforward training - Manual will be in system to access along with video tutorials
  o UID information can be used to log in.

• **Faculty Fellowship Reporting (Julie Wright)**
  o Faculty fellowships applicants - ARHU routes them through ORA
  o A database must be created to track these fellowships.
  o University Relations, Communications, Provost would want to know about these fellowships.

• **Cost of Education (Dylan Baker)**
  o Currently in the process of obtaining licenses for each college so that they can access their reports.
  o Assign each CBO an email address and password to communicate to those in their college who wish to see this information.
  o Meetings will be scheduled to discuss what the report shows once the college sees the information.
  o Dylan will send out an email next week to find out preferences for licenses.

• **Announcements (Cynthia Hale)**
  o ERP system
    ➢ Tambellini Report will be distributed to Deans.
  o Thriving Workplace Workshops being roll out soon to assist in communication and to encourage conversations for workplace situations.
  o Background check requirement request is going to the Senate.
  o COLA communication will be sent out soon.